



## **Assistive Technology Assessment Referral**

Montana Assistive Technology Program  
(MATP)

### **Packet Contents**

- Cover Letter
- AAC/AT Assessment Checklist
- Outline of Assessment Process
- Student Referral Form
- 8 Questionnaires

**Questions?**  
**Contact Julie Doerner**

(406)-243-5486  
julie.doerner@mso.umt.edu



To Whom It May Concern:

Thank you for requesting an Assistive Technology Assessment through the Montana Assistive Technology Program at MonTECH. To have the process run as efficiently as possible, it is necessary for us to gather background information that will help us prepare for this assessment. Please complete the checklist below indicating what domains you want us to address during this assessment. In addition, please fill out all sections of the pre-assessment questionnaire relevant to the evaluation question and submit this information along with the release of information and additional documents requested to my attention at:

MonTECH  
52 Corbin Hall, University of Montana  
Missoula, MT 59812  
406-243-4730 (Fax)  
Email: [Julie.doerner@mso.umt.edu](mailto:Julie.doerner@mso.umt.edu)

The MonTECH team looks forward to collaborating with your school team on this assessment. Once we have received the requested information from you, I will be in contact to schedule this assessment. If you have any questions, please contact me at 1-877-243-5511 or 406-243-5486.

Sincerely,

Julie Doerner, M.S., CCC-SLP  
MonTECH Clinical Coordinator

### **Assessment Domains** (Check all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> AT for Communication                   | <input type="checkbox"/> AT for Reading                      |
| <input type="checkbox"/> AT for Computer Access                 | <input type="checkbox"/> AT for Math                         |
| <input type="checkbox"/> AT for Writing, motor aspects          | <input type="checkbox"/> AT for Daily Living                 |
| <input type="checkbox"/> AT for Composition of Written Material | <input type="checkbox"/> AT for Organization                 |
| <input type="checkbox"/> AT for Vision                          | <input type="checkbox"/> AT for Recreation/Leisure           |
| <input type="checkbox"/> AT for Hearing                         | <input type="checkbox"/> AT for Seating/Positioning/Mobility |

52 Corbin Hall, University of Montana, Missoula, MT 59812  
<http://montech.ruralinstitute.umt.edu>

## **Outline of AAC/AT Assessment Process**

### **Pre-Assessment**

- Information is gathered from Team Members to prepare for assessment
- Assessment is scheduled after MonTECH receives all required documents

### **Day of Assessment**

#### Outline of Assessment

- Initial interview to review evaluation purpose and discuss assessment agenda
- Assessment: Occurs with student, MonTECH Staff and appropriate school staff
- Team Meeting: Meeting with School Team Members and MonTECH staff to discuss initial impressions
- Determine next steps and outline AT to be considered.
- The Device Loan Agreement is filled out if necessary

### **Post-Assessment**

- MonTECH Staff will send a written report with recommendations within 4 weeks
- MonTECH Staff will follow up with School Staff to discuss the following:
  - Device Trial Information
  - Training/Implementation Information

## **Documents to be Submitted**

**(Complete all areas relevant to assessment question)**

Referral Packet

Student Referral Form

Parent/Guardian Questionnaire

Teacher Questionnaire

Special Education Teacher Questionnaire

Occupational Therapist Questionnaire

Speech Pathologist Questionnaire

Physical Therapist Questionnaire

Hearing Specialist Questionnaire

Vision Specialist Questionnaire

Other

Release of Information Form Signed

Current Individualized Education Plan (IEP)

Most recent evaluations from current service providers (i.e. Psychoeducational, Speech/Language, Social/Developmental History, Health History, Occupational/Physical Therapy Evaluations, etc.) Include all supporting documents.

Any outside evaluations that have been completed